

DEPARTMENT OF THE ARMY  
Pacific Ocean Division, Corps of Engineers  
Fort Shafter, Hawaii 96858-5440

PODR 672-1-2

PODLO

Regulation  
No. 672-1-2

30 January 1987

DECORATIONS, AWARDS AND HONORS  
Award of POD Plaque

1. PURPOSE. To provide guidance for award of the Pacific Ocean Division (POD) plaque throughout POD.
2. APPLICABILITY. This regulation applies to all elements of POD.
3. REFERENCE. AR 672-20 with USACE Suppl.
4. The POD plaque is a distinctive brass tray inscribed with the POD organization name. The plaque is authorized at Government expense only for award to retiring civilian personnel. The plaque may also be purchased on a personal-cost basis for departing personnel.
5. RESPONSIBILITIES.
  - a. Chief, Logistics Management Office, Far East District, will maintain custody of the mold for the plaque, place orders with the supplier upon request, and ship orders to requesting POD offices.
  - b. District Engineers, Far East and Japan Districts:
    - (1) Will procure plaques as needed to meet their personnel requirements.
    - (2) Will maintain an inventory control record for plaques to reflect receipts, issues, unit cost and balance on hand.
  - c. Division Office and Honolulu District.
    - (1) Chief, Logistics Management Office (PODLO), will maintain a supply of POD plaques, arrange for engraving services, and maintain an inventory control record for plaques to reflect receipts, issues, unit cost and balance on hand.
    - (2) Staff and field chiefs will furnish Chief, PODLO, at least 10 days prior to an individual's retirement date, the employee's full name, title, and dates of service. Engraved plaques will be furnished office chief concerned.
    - (3) Plaques for other than retirees will be purchased at personal cost. Engraving services will also be at personal cost.

(d) Issues, for other than retirees, will not be made until funds equal to the cost involved have been given to the Chief, Finance and Accounting Operations Center (ATIN: PODRM-FD) for deposit to the appropriate account.

FOR THE COMMANDER:

*Arlof D. Hewson*  
ARLOF D. HEWSON  
Chief, Information Management Office

DISTRIBUTION: (List 87-1)  
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