

DEPARTMENT OF THE ARMY
Pacific Ocean Division, Corps of Engineers
Fort Shafter, Hawaii 96858

PODR 5-1-4

CEPOD-ET

Regulation
No. 5-1-4

2 May 2001

Pacific Ocean Division
Project Management Business Process (PMBP)/International Organization for
Standardization (ISO) Integration Steering Committee

1. **PURPOSE**. This regulation prescribes the objective, composition, and responsibilities of the Pacific Ocean Division (POD) Steering Committee.
2. **APPLICABILITY**. This regulation applies to all POD elements and associated Districts.
3. **REFERENCES**.
 - a. CEPOD-DE Memorandum, Subj: Implementation of International Organization of Standards (ISO) 9001 Quality Management System, 6 Mar 01. Establishes the Steering Committee and the goal of attaining ISO 9001 certification by 31 December 2004 for the Pacific Ocean Division and Districts.
 - b. DRAFT, ER 5-1-11, USACE Business Process, 14 Feb 01.
4. **OBJECTIVE**. The objective of the committee is to lead the efforts within the Division and Districts in integrating PMBP and ISO 9001 into a Quality Management System (QMS) and in obtaining ISO 9001 certification.
5. **SCOPE OF COMMITTEE ACTIVITIES**. The committee will provide recommendations and guidance to the Division and Districts on all areas of integrating the PMBP and ISO, and the ISO 9001 certification process by:
 - a. Monitoring the integration and certification processes and reporting the progress to the Pacific Ocean Division Regional Management Board (RMB),
 - b. Providing support as needed to ensure that training and contractor support are available for implementation of ISO 9001, and
 - c. Ensuring maintenance of ISO 9001 certifications.

6. COMPOSITION. The committee is a continuing committee of which the members are Division and District employees. The committee shall be chaired by the Division representative with a minimum of one member from each District and the Division. Requirements for associate members may be identified by the committee to provide assistance. Associate members (full-time or less) may be submitted by the Division and each District dependent on certification scheduling and workload.

7. POLICY. General. The committee will carry out its objectives in accordance with the following:

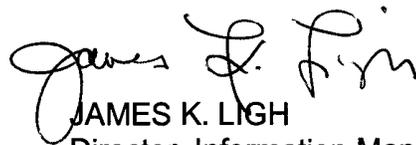
a. Oversight. The committee functions under the general direction of the RMB.

b. Meetings. The chair will call meetings as required to carry out the committee's objective. As a minimum meetings will be held quarterly with information presented at the RMB. The committee chair or designate will present information to the RMB.

c. Funding. Committee members will be funded by their respective organizations.

d. Operating Procedures. The committee shall establish its own procedures for conducting business, voting, presenting recommendations, etc. The procedures are subject to approval by the committee members and the RMB.

FOR THE COMMANDER:



JAMES K. LIGH
Director, Information Management

DISTRIBUTION (POD List 01-1):
B, C

CF: (via email)
District Commanders