



## 5. RESPONSIBILITIES.

a. An approved list of prequalified contractors will be established by the Pacific Ocean Division (POD) Prequalification Panel (Panel) to assure that those Contractors who compete and obtain contracts for construction with the FED, are responsible contractors. The POD Prequalification Panel consists of the following members:

- (1) District Commander, FED (Chairman).
- (2) Deputy Commander, POD.
- (3) Deputy District Commander, FED.
- (4) Director of Programs and Project Management,  
POD.
- (5) Deputy District Engineer for Program and Project  
Management, FED.
- (6) Director of Engineering and Technical Services,  
POD.
- (7) Chief, Engineering Division, FED.
- (8) Chief, Construction Division, POD.
- (9) Chief, Construction Division, FED.
- (10) Director of Contracting, POD.
- (11) Chief, Contracting Division, FED.
- (12) Division Counsel, POD.
- (13) District Counsel, FED.

Alternates may be designated by the Commander, POD to serve in the absence of POD members. Alternates may be designated by the Commander, FED to serve in the absence of FED members. The majority rules in all votes taken by the Panel. Each Panel member, or alternate, is entitled to one vote, except that the Commander, FED is a non-voting member who will cast the deciding vote in cases where the vote is otherwise tied.

b. The Active Source List of prequalified offerors will be reviewed at least annually and updated by the Panel. The Panel will meet at the call of the Chairman to review the active list and determine whether contractors not on the list but who have

applied for active status and are on the registration list are technically, financially, and otherwise capable of executing those construction projects assigned to FED.

c. Prior to considering firms for inclusion on the Active Source List the Panel will review all the projects proposed for solicitation during the applicable period to identify the general nature, complexity, and magnitude of the proposed projects. The Panel will review the firms on the current active source list and firms requesting inclusion on the list, and will identify those firms meeting the criteria. A record of the Panel's actions will be made and retained by the Chief, Contracting Division, FED, and will include the names of all firms reviewed and the criteria applied. The record will be authenticated by the Chair.

d. In considering Contractors for prequalification, the Panel will consider the following criteria together with other appropriate factors:

- (1) Experience in work of magnitude and complexity comparable to that required under the U.S. DOD funded construction program for the US Forces in Korea.
- (2) Ownership or ready access to facilities and equipment required for performance of the work.
- (3) Record of performance as to time and quality.
- (4) Adequate financial resources and financial history.
- (5) Record of business and financial "know-how" and integrity.
- (6) An adequate staff of experienced English-speaking managerial and engineering personnel vested with adequate authority and immediately available who will be committed to the job.
- (7) Contract administration record.
- (8) Adequate off-shore procurement capability.

e. Contractors formally suspended or debarred will be eliminated from the Active Source List upon receipt of notification of the suspension/debarment action from the appropriate authority. Concerns that have been debarred from government contracts or otherwise determined ineligible to receive an award shall be removed from the list to the extent required by the debarment, suspension, or determination of

ineligibility. A suspended/debarred contractor may submit the necessary documentation and information for reinstatement on the registration list after the expiration of the period of suspension of debarment.

f. Commander, FED will request authority from Commander, POD, to utilize prequalification procedures for each project for which the use of the procedures is contemplated. After approval of a project for the use of prequalification procedures, the FED Prequalification Board (Board) will meet at the call of the Commander, FED, to select prequalified contractors from the Active Source List for individual solicitations. The Board will consist of the following members:

- (1) FED Commander.
- (2) Deputy District Commander.
- (3) Deputy District Engineer for Program and Project Management.
- (4) District Counsel.
- (5) Chief, Engineering Division
- (6) Chief, Construction Division.
- (7) Chief, Contracting Division.

The Commander, FED, may designate alternate Board members to serve in the absence of members.

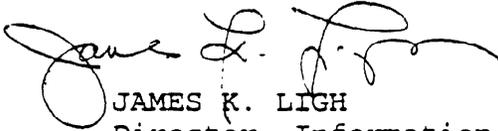
g. The majority rules in all votes by the Board. In considering contractors for prequalification for individual solicitations, the Board shall consider the criteria set forth in paragraph 5d above in addition to the following criteria:

- (1) Most recent history of performance.
- (2) Projected financial, technical, engineering and managerial resources available for the project under consideration at the time construction of the project will commence.

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h. A record of the FED Board's actions will be prepared by the Prequalification Coordinator at Construction Division and maintained by the Chief, Contracting Division. It will clearly delineate the rationale for the selection decision including but not limited to who are selected, deleted and the reasons for such selection or deletion. The record will be authenticated by the convening official.

FOR THE COMMANDER:



JAMES K. LIGH  
Director, Information  
Management

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