

Appendix F

SAFETY AND OCCUPATIONAL HEALTH OFFICE

1. Plans, develops, and directs the safety and occupational health policies of the Division.
2. Administers (designs, develops, supervises, and monitors) the Division Safety and Health Program in accordance with policies and objectives established under Army Regulations 385-10 and 40-5, and Engineer Regulations.
3. Develops programs to identify and control hazards related to safety and health of personnel, property, and the efficient continuation of operations.
4. Serves as an expert staff advisor to the Commanding General and Division Engineer and as professional consultant and coordinator to command and staff elements concerning accident prevention management.
5. Develops Division safety and health policies and procedures and reviews implementing provisions and field applications to assure conformity.
6. Interprets safety and health fire codes, standards, policies, procedures, and requirements at District's request.
7. Recommends appropriate programs related to safety and health awareness, education, training, and promotional activities during District evaluations/visits.
8. Conducts District evaluations of field and office safety and industrial/hygiene surveys to determine degree of compliance with safety and health program policies and procedures. Measures the effectiveness of supervisors in controlling hazards.
9. Supervises accident investigation and reporting procedures; analyzes, compiles, and disseminates data to identify trends and the need for new or revised procedures.
10. Provides Division staff supervision of programs such as equipment operator licensing, industrial hygiene, and occupational health.
11. Conducts progressive research into Division accident problems and recommends corrective controls.
12. Reviews and analyzes supervisory programs related to fire protection, emergency search, rescue, and recovery; job analyses; activity analyses; and job observations of high safety risks and complex hazardous conditions in a widely dispersed region requiring specialized safety and health approaches.
13. Supports and assists U.S. Army Corps of Engineers (USACE) Safety and Occupational Health in development and conduct of safety projects, studies, and regulation updates and reviews.

14. Serves as Radiological Protection Officer for the Pacific Ocean Division (POD).
15. Oversees the incorporation of industrial systems, explosive safety, Occupational Safety and Health Act (OSHA), Department of Defense Explosive Safety Board (DODESB), fire protection, industrial hygiene, and human engineering considerations and requirements.
16. Manages the Division safety awards program.
17. Forwards requests for waivers of Engineer Manual 385-1-1, OSHA, DODESB, and National Safety Standards requirements received from Districts.
18. Reviews acceptance test procedures, as developed, to assure that full consideration is given to the inclusion of accident prevention safeguards.
19. Reviews field-proposed changes for impact on safety.
20. Surveys selected construction projects to assure that safety features essential/pertinent to the project are properly implemented and enforced.
21. Develops and implements countermeasures to control cost and minimize Federal Employees Compensation Act (FECA) claims. Manages the Office of Workers' Compensation Programs (OWCP) billings for the Division.
22. Monitors the Division's diving program. Serves as the Division Safety Office diving representative.
23. Ensures timely and appropriate accident/complaint investigation as requested.
24. Performs government flight representative (GFR) duties for the USACE Safety and Occupational Health Office.
25. Consults and coordinates with regional/national/international working groups/associates in resolution of difficult hazard, waivers, or exceptions in development/resolution of safety guidance and procedures.